



MEMO   **To:**           Rudy H. Perez, ADOT Project Manager  
                          Charlene FitzGerald, Deputy ADOT Project Manager  
                          ADOT Transportation Planning Division

**Date:**       02 April 2008 Meeting Date

**From:**     Dale E. Miller, WSA Project Manager

**Subject:**   **Technical Advisory Committee – Meeting #1**  
                          Mariposa / I-19 Connector Route Study  
                          ADOT Contract No. T0849AQ001; Purchase Order No. KG3363  
                          Notice to Proceed Date: 27 February 2008

1:00 pm: The first project Technical Advisory Committee meeting was held in the 2<sup>nd</sup> floor conference room at the ADOT Motor Carrier Safety Inspection Station at the Mariposa Port of Entry in Nogales, AZ.

The following individuals were in attendance:

- Rudy H. Perez, ADOT - ADOT Project Manager
- Charlene FitzGerald, ADOT – ADOT Deputy Project Manager
- George Bays, ADOT; Special Border Projects Administrator
- Terry Shannon, Greater Nogales & Santa Cruz County Port Authority; Chair
- Scott J. Altherr, Santa Cruz County; County Engineer
- Juan Guerra, City of Nogales; City Engineer
- Sylvia Grijalva, FHWA; US-Mexico Border Planning Coordinator
- Teresa Wellborn, ADOT Tucson District Office; Communications & Community Partnership Division
- Katherine “Sunny” Bush, URS; Public Involvement Specialist
- Alicia Martin, Fresh Produce Association of the Americas; Chair
- Dale Miller, Wilbur Smith; Project Manager

The following paragraphs summarize the various areas of discussion and information exchanged.

#### 1. Welcome & Introductions

- a. Rudy Perez welcomed the attendees to the meeting and provided an overview of the project including its purpose and need and the anticipated goals and outcome
- b. Each attendee introduced themselves by name, agency and role
- c. It was agreed upon that Teresa Wellborn & Sunny Bush would be added to the TAC since they are responsible for the public involvement program for this project



## 2. Review and refine project work plan

- a. Dale Miller reviewed the project work plan in detail with the committee
- b. Rudy Perez handed out copies of the project work plan
- c. The review included the following:
  - i. Project Start-Up
  - ii. Working Paper #1 – Existing & Future Conditions
  - iii. Working Paper #2 – Determination of Need and Feasibility
  - iv. Working Paper #3 – Preferred Corridor Alternatives
  - v. Final Report and Executive Summary
  - vi. Public Involvement
- d. A few miscellaneous questions were fielded and answered during the overview
- e. George Bays asked if the new roadway would be truck only or for all vehicles; and Miller responded that the alternatives would consider both options
- f. It was discussed that the Ruby Road northern limit of the study area may be too far north to provide a practical and affordable solution and that the study should focus more on shorter alternative corridors
- g. Sylvia Grijalva emphasized the need for a good traffic projection for the project
- h. It was discussed that a good Purpose and Need Statement be available for the first Public meeting to present and discuss the project so the public had a good basis to understand the goals and objectives of the project
- i. The TAC agreed that the scope of the work plan was suitable and correct for the project

## 3. Review and Approve the Project Schedule

- a. Dale Miller reviewed the 9 month project schedule in detail with the committee
- b. The Public Outreach Program and Schedule is to be developed as soon as possible; it was agreed that ADOT would try to schedule a meeting for this purpose the week of April 7, or as soon as possible considering the attendee's schedules
- c. The TAC members concurred with the schedule as proposed by WSA and ADOT

## 4. Stakeholders

- a. Rudy Perez asked if the TAC members felt there were anyone missing from the stakeholder list that should be included or if anyone was on the list that should be dropped off
- b. It was suggested that a representative from the environmental oversight agencies should be added
- c. A representative from the trucking companies was also suggested; Rudy Perez solicited a name and contact information from the TAC membership



5. Working Session

- a. Rudy Perez requested that the TAC members provide any comments, insight and/or input to WSA and ADOT project managers regarding the project
- b. Large aerial photo maps of the study area were provided to the members to facilitate discussion
- c. Some discussion was held regarding the project and how additional background information that would be available at the next TAC meeting would enable the participants to provide additional comments and input
- d. Terry Shannon provided a sketch map showing five or so possible corridors that had been proposed in the past that he was acquainted with along with three proposed pending developments that he was aware of that should be considered during the corridor planning

6. Scheduling for next meeting

- a. A brief discussion ensued as to the timing of the next TAC meeting
- b. It was agreed that the TAC should meet in late May or early June prior to completion and submittal of Working Paper #1 – Existing and Future Conditions
- c. Rudy Perez was going to target late in the week of Memorial Day week for the 2<sup>nd</sup> TAC meeting.
- d. Rudy Perez will send out a meeting notice as soon as a date has been selected and a location confirmed

7. Closing: Meeting adjourned approximately 3:00 pm

Attachments:

- Agenda
- Handout of powerpoint presentation used during the TAC meeting